

Overview

FEDERAL COLLEGE OF EDUCATION(SPECIAL)

P.M.B 1089, OYO, OYO STATE.

INVITATION FOR PRE-QUALIFICATION AND TENDER FOR YEAR 2020 CAPITAL PROJECTS AND INTERNALLY GENERATED REVENUE (IGR) FEDERAL COLLEGE OF EDUCATION(SPECIAL)

(L.0) INTRODUCTION

The Federal College of Education (Special), Oyo, Oyo State in compliance with the Public Procurement Act (PPA) 2007 is inviting interested, competent and reputable contractors with proven records of accomplishment to tender for the under-listed projects proposed in the College.

(2.0). SCOPE OF WORK

(I) PROJECT UNDER YEAR 2020 CAPITAL

Lot 1 construction of block of classrooms

(ii) PROJECT UNDER IGR

Lot 2 Construction of directorate of degree, sandwich, part time and other certificates (DIDPPANC) complex

(3.0) ELIGIBILITY REQUIREMENTS

- (a) Verifiable Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC 2 & 7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three years (2017, 2018, & 2019) valid till 31 December, 2020 corresponding to declared turnover.
- (c) Verifiable Current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2020.
- (d) Verifiable current Pension Compliance Certificate valid till 31 December, 2020.
- (e) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP;
- (f) Verifiable current NSITF Compliance Certificate valid till 31 December, 2020.
- (g) A Sworn Affidavit:
 - (i) disclosing whether or not any officer of Federal College of Education (Special), Oyo, Oyo State is a former or present director, shareholder or has any pecuniary interest in the bid and that all the information provided in its bid are true and correct in all particulars;
 - (ii) that no director of the firm has been convicted by any court of law and the firm is not bankrupt or in receivership
- (h) Current Company's audited account duly stamped and signed by ANAN / ICAN Licensed Auditors for the last three years (2017, 2018, 2019).

- (i) Verifiable list of executed similar jobs at least three (3) in the last five years (i.e. letters of awards and certificates of practical job completion etc.).
- (j) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed.
- (k) A Comprehensive Company Profile to include key personnel and their staff ID, with copies of their Academic and professional Certificates.
- (l) Evidence of ownership or lease agreement for relevant equipment, machines, tools and workshop (where applicable);
- (m) Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the vehicles;
- (n) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)

All documents for submission must be transmitted with a Covering/Forwarding letter under the Company, Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e- mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

NOTE:

- (i) Arrangement of the technical documents in hard and soft copies should follow the order in the list above and appropriately paged. The technical documents should have a table of content indicating the pages on which these items are to be found.
- (ii) Each page of the financial Bid should be duly signed by the tenderer or else the bid will be disqualified.

(4.0) COLLECTION OF TENDER DOCUMENTS

Tender documents are to be collected from the Directorate of Procurement between the hours of **10:00am. – 4:00p.m daily**, upon presentation of authenticated payment details of non-refundable tender fee of N10, 000.00, paid into the F.C.E (Special), Oyo, Oyo State's Remita account at any reputable commercial bank in Nigeria and teller converted to receipt at the cash office of the College's Bursary Department.

(5.0) SUBMISSIONS OF BID DOCUMENTS

Both the Technical and Financial documents should be neatly bound and each sealed in a separate envelope marked at the top and labeled Technical or Financial Bid respectively and both packed into a bigger envelope showing the Company's name, particulars and name of the project, and should be dropped into the tender box at the Provost's office of the College not later than **12:00 noon on Monday, 7 December, 2020.**

The completed package should be addressed to:

The Provost,

Federal College of Education (Special),

P.M.B.1089,

Oyo Town, Oyo State

The reverse of each sealed envelope should bear the name and address of the bidder.

(6.0) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 7 December, 2020** at the New Council Chamber of Federal College of Education (Special), Oyo, Oyo State.

(7.0) PLEASE NOTE

- (a) All submission must be made in English Language;
- (b) Compliance certificates may be referred to the respective issuing authority for verification and authentication.
- (c) Failure to submit all requirements documents stated above shall lead to disqualification.
- (d) Any Technical and Financial bids enclosed in a single envelope and that is not sealed at time of the opening shall be disqualified
- (e) Incorrect address or labeling of submitted bids shall be rejected.
- (f) Late submission will be returned un-opened
- (g) This advertisement of invitation of tender shall not be construed as a commitment on the part of Federal College of Education (Special), Oyo, Oyo State nor shall it entitle any company to make any claim whatsoever or compensation having responded to this advertisement.
- (h) All expenses incurred in preparing the bids shall be borne solely by the prospective company
- (i) Bidders are excused from the bid opening, which will be attended by officials of private sectors, professional organisation and CSOs in the areas of anti-corruption/transparency. The event will be fully captured on video and can be provided to bidders on request;
- (j) Standard Bidding Documents can also be collected in Soft copies and Bidders can submit through Post (Courier Services)
- (k) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened

(l) Failure to comply with the instruction(s) above will result to invalidation of such tender

(m) The college is not bound to award more than one contract to the same contractor and reserves the right to annul the procurement process at any stage without incurring any liabilities in accordance with section 28 of the Public Procurement Act (PPA) 2007.

SIGNED

PROVOST